



STATE OF IOWA
MASTER AGREEMENT

MA# 005 MA3126 3

EFFECTIVE BEGIN DATE: 11-01-2007
EXPIRATION DATE: 10-31-2008
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BUYER : PAMELA DICKEY
Pam.Dickey@iowa.gov
515--28-1-63

FOB FOB Dest, Freight Prepaid

PAYMENT TERMS (%): DAYS:

VENDOR:

GROWMARK INC
2200 S Ave

Council Bluffs, IA 51502
USA

VENDOR CONTACT:

Marla

PHONE: 800-798-6457

EXT:

EMAIL:

VENDOR #: 37081531801

DESCRIPTION OF ITEMS CONTRACTED

OIL and LUBRICANTS

Contract To Provide Oils and Lubricants Pursuant To The Specifications, Terms And Conditions Of Bid RFB0608005001 Dated 09/26/07 that is On File With The Department Of Administrative Services, Procurement Services, Hoover Building, Level A, Des Moines, Iowa 50319-0105.

Payment Terms: 30 days

Delivery Date: Within 30 days of order

RENEWAL PERIODS

FROM 11-01-2008 TO 10-31-2009

FROM 11-01-2009 TO 10-31-2010

THRESHOLDS

MINIMUM ORDER AMOUNT:

MAXIMUM ORDER AMOUNT:

NOT TO EXCEED AMOUNT:

AUTHORIZED DEPARTMENT

ALL

SUB Political Sub-divisions

TOTAL \$0.00

VENDOR:

APPROVED BY:

THIS MA IS SUBJECT TO THE TERMS AND
CONDITIONS ATTACHED HERETO.
PLEASE SEE ATTACHMENTS FOR
FURTHER DESCRIPTIONS.



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000	PAIL	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Transformer Oil Meeting Specification VV-1-530 And Amendments (5 Gal. Pail) Brand: United Grade: Product #: 6320 Pkg Type: Plastic Pail Recycled Oil Content: 0	\$30.150000 \$0.000000
2	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Transformer Oil Meeting Specification Vv-1-530 And Amendment (55 Gal. Drum) Brand: United Grade: Product #: 6320 Pkg Type: Steel Drum Recycled Oil Content: 0	\$287.650000 \$0.000000
3	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Cutting Oil Sulferized-Fatty-Mineral, Used As Coolants And Lubricants For Cutting Tools Or Lathes Or Other Machinery Of Which They Might Be Required And For Threading Operations In Shops, Minimum 3% Sulfur Content, Grade A. (55 Gal. Drum) Brand: United Grade: Product #: 4745 Pkg Type: Steel Drum Recycled Oil Content: 0	\$337.150000 \$0.000000
4	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Turbine And Compressor Oil For Cylinder Lubrication, Shall Be Refined Petroleum Oils Without The Admixture Of Fatty Oils Fatty Acids, Resins, Soaps, Or Other Non-Hydrocarbon Materials To Be Of Two Grades. (55 Gal. Drum - Light) Brand: United Grade: ISO 32 Product #: 3053 Pkg Type: Steel Drum Recycled Oil Content: 0	\$253.550000 \$0.000000
5	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Turbine And Compressor Oil For Cylinder Lubrication, Shall Be Refined Petroleum Oils Without The Admixture Of Fatty Oils Fatty Acids, Resins, Soaps, Or Other Non-Hydrocarbon Materials To Be Of Two Grades. (55 Gal. Drum - Medium) Brand: United Grade: ISO 46 Product #: 3054 Pkg Type: Steel Drum Recycled Oil Content: 0	\$253.550000 \$0.000000
6	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Sewing MacHine Oil, Oil Shall Be Pure, Well Filtered, Straight Mineral Oil, Free From Acid, Alkali, And Suspended Matter. (55 Gal. Drum) Brand: United Grade: ISO 68 Product #: 3055 Pkg Type: Steel Drum Recycled Oil Content: 0	\$253.550000 \$0.000000
7	0.00000	PAIL	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Universal, Gear Lubricant, Covers The Grades Of Gear Lubricants Satisfactory For The Lubrication Of Automotive Gear Units, Heavy Duty Industrial Type Enclosed Gear Units, Steering Gears, And	\$32.300000 \$0.000000



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8	0.00000	KEG	Fluid Lubricated Universal Joints Of Automotive Equipment, To Meet Mil-L 2105c Service Classification GL5 Grade 80-W-90 (5 Gal. Pail). Brand: United Grade: 80W90 Product #: 3139 Pkg Type: Plastic Pail Recycled Oil Content: 40531	\$103.360000 \$0.000000
9	0.00000	PAIL	Lubricants, Industrial Type (Incl. Biodegradable Type) Universal Gear Lubricant, Covers The Grades Of Gear Lubricants Satisfactory For The Lubrication Of Automotive Gear Units, Heavy Duty Industrial Type Enclosed Gear Units, Steering Gears, And Fluid Lubricated Universal GL5. Joints Of Automotive Equipment, To Meet Mil-L 2105c Service Classification GL5 Grade 80 W-90 (120 Lb. Kegs) Brand: United Grade: 80W90 Product #: 3139 Pkg Type: Steel Keg Recycled Oil Content: 0 40531	\$32.300000 \$0.000000
10	0.00000	KEG	Lubricants, Industrial Type (Incl. Biodegradable Type) Universal Gear Lubricant, Covers The Grades Of Gear Lubricants Satisfactory For The Lubrication Of Automotive Gear Units, Heavy Duty Industrial Type Enclosed Gear Units, Steering Gears, And Fluid Lubricated Universal GL5. Joints Of Automotive Equipment, To Meet Mil-L 2105c Service Classification GL-5. Grade 85 W-140 (5 Gal. Pail.) Brand: United Grade: 80W90 Product #: 3139 Pkg Type: Plastic Pail Recycled Oil Content: 0 55 Gal Drum x \$5.86 = \$322.30 40531	\$108.160000 \$0.000000
11	0.00000	DRUM	Lubricants, Industrial Type (Incl. Biodegradable Type) Universal Gear Lubricant, Covers The Grades Of Gear Lubricants Satisfactory For The Lubrication Of Automotive Gear Units, Heavy Duty Industrial Type Enclosed Gear Units, Steering Gears, And Fluid Lubricated Universal GL-5. Joints Of Automotive Equipment, To Meet Mil-L 2105c Service Classification GL5. Grade 85 W-140 (120 Lb. Kegs) Brand: United Grade: 80W140 Product #: 3131 Pkg Type: Steel Keg Recycled Oil Content: 0 40531	\$320.650000 \$0.000000
12	0.00000	PAIL	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Single Grade Engine Oil, Mil-L- 46152E, API Service (55 Gal. Drum.) SJ Brand: United Grade: 30W Product #: 1523 Pkg Type: Steel Drum Recycled Oil Content: 0 40531	\$32.150000 \$0.000000
13	0.00000	CASE	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Single Grade Engine Oil, Mil-L- 46152e, Apl Service SJ (5 Gal. Pail) Brand: United Grade: 30W Product #: 1523 Pkg Type: Plastic Pail Recycled Oil Content: 0 40531	\$21.990000 \$0.000000
			Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Single Grade Engine Oil, Mil-L- 46152e, Apl Service SJ (12-1qt. Per Case Extra Heavy Duty - Ehd).	



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14	0.00000	DRUM	Brand: United Grade: 30W Product #: 1523 Pkg Type: 12 / 1 qt Recycled Oil Content: 0 40531	\$326.150000 \$0.000000
15	0.00000	PAIL	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 5w-30, 10w-30, 20w-40 Multi Grade Engine Oil - Apl Service SJ (55 Gal. Drum) Brand: United Grade: 5W30 API SM Product #: 1596 Pkg Type: Steel Drum Recycled Oil Content: 0 40531	\$32.650000 \$0.000000
16	0.00000	CASE	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 5w-30, 10w-30, 20w-40 Multi Grade Engine Oil - Apl Service (5 Gal. Pails). Brand: United Grade: 5W30 API SM Product #: 1596 Pkg Type: Plastic Pail Recycled Oil Content: 0 40531	\$22.290000 \$0.000000
17	0.00000	DRUM	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 5w-30, 10w-30, 20w-50 Multi Grade Engine Oil - Apl Service SJ (12-1 Qt. Per Case). Brand: United Grade: 5W30 API SM Product #: 1596 Pkg Type: 12 / 1 qt Recycled Oil Content: 0 40531	\$326.150000 \$0.000000
18	0.00000	PAIL	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 10w-40 Multi-Grade Apl Service SJ Oil To Meet Proposed Astm Fuel Economy Test 10w-40 - 55 Gal. Drum. Brand: United Grade: 10W40 Product #: 1564 Pkg Type: Steel Drum Recycled Oil Content: 0 40531	\$32.650000 \$0.000000
19	0.00000	CASE	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 10w-40 Multi-Grade Apl Service SJ Oil To Meet Proposed Astm Fuel Economy Tests 10w-40 (5 Gal. Pails) Brand: United Grade: 10W40 Product #: 1564 Pkg Type: Plastic Pail Recycled Oil Content: 0 40531	\$22.290000 \$0.000000
20	0.00000	DRUM	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 10w-40 Multi-Grade Apl Service SJ Oil To Meet Proposed Astm Fuel Economy Tests 10w-40 (12-1 Qt. Per Case). Brand: United Grade: 10W40 Product #: 1564 Pkg Type: 12 / 1qt Recycled Oil Content: 0 40531	\$326.150000 \$0.000000
			Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E Viscosity No. 10w30 Multi-Grade Engine Oil-Apl Service SL In 55 Gal. Drum Brand: United Grade: 10W30 API SM Product #: 1591	



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21	0.00000	PAIL	Pkg Type: Steel Drum Recycled Oil Content: 0 40531 Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 10w-30 Multi-Grade Engine Oil-Apl Service SL . In 5 gallon pail Brand: United Grade: 10W30 SM Product #: 1591 Pkg Type: Plastic Pail Recycled Oil Content: 0 40531	\$32.650000 \$0.000000
22	0.00000	QT	Lubricants, Industrial Type (Incl. Biodegradable Type) S.A.E. Viscosity No. 10w-30 Multi-Grade Engine Oil-Apl Service SL. In 12 1 Quarts Brand: United Grade: 10W30 Product #: 1591 Pkg Type: 12 / 1qt Recycled Oil Content: 0 40531	\$22.290000 \$0.000000
23	0.00000	DRUM	Lubricants, Industrial Type (Incl. Biodegradable Type) Diesel Engine Oil Mil-L-2104e Apl Service Cg-4, CF/CF-2 Sae Single Grades (55 Gal. Drums) Brand: United Grade: 30W Product #: 1043 Pkg Type: Steel Drum Recycled Oil Content: 0 40531	\$320.650000 \$0.000000
24	0.00000	PAIL	Lubricants, Industrial Type (Incl. Biodegradable Type) Diesel Engine Oil Mil-L-2104e Apl Service Cg-4, (5 Gal. Pails). Brand: United Grade: 30W Product #: 1043 Pkg Type: Plastic Pail Recycled Oil Content: 0 40531	\$32.150000 \$0.000000
25	0.00000	CASE	Lubricants, Industrial Type (Incl. Biodegradable Type) Diesel Engine Oil Mil-L-2104e Apl Service Cg-4, SAE 15W - 40 multi grades (12-1 Qt. Per Case). Brand: United Grade: 30W Product #: 1043 Pkg Type: 12 / 1qt Recycled Oil Content: 0 40531	\$22.290000 \$0.000000
26	0.00000	DRUM	Lubricants, Industrial Type (Incl. Biodegradable Type) Diesel Engine Oil Mil-L-2104e Apl Service Cg-4, Sae 15w-40 Multi Grades (55 Gal. Drums) Brand: United Grade: 15W40 Product #: 1023 Pkg Type: Steel Drum Recycled Oil Content: 0 40531	\$326.150000 \$0.000000
27	0.00000	PAIL	Lubricants, Industrial Type (Incl. Biodegradable Type) Diesel Engine Oil Mil-L-2104e Apl Service Cg-4, Sae 15w-40 Multi Grades (5 Gal. Pails) CI-4/SL Brand: United Grade: 15W40 Product #: 1023 Pkg Type: Plastic Pail Recycled Oil Content: 0 40531	\$32.650000 \$0.000000



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29	0.00000	CASE	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Diesel Engine Oil Mil-L-2104e Apl Service Cg-4, Sae 15w-40 multi Grades 12 - 1 Qt. Per Case Brand: United Grade: 15W40 Product #: 1023 Pkg Type: 12 / 1qt Recycled Oil Content: 0	\$22.290000 \$0.000000
31	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Automatic Transmission Fluids - Dextron II Type (55 Gallon Drum). Brand: United Grade: ATF Product #: 3180 Pkg Type: Steel Drum Recycled Oil Content: 0	\$319.000000 \$0.000000
32	0.00000	PAIL	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Automatic Transmission Fluids - Dextron II Type (5 Gal. Pails). Brand: United Grade: ATF Product #: 3180 Pkg Type: Plastic Pail Recycled Oil Content: 0	\$32.000000 \$0.000000
33	0.00000	CASE	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Automatic Transmission Fluids Dextron II Type (12 - 1 Qt. Per Case). Brand: United Grade: ATF Product #: 3180 Pkg Type: 12 / 1qt Recycled Oil Content: 0	\$21.900000 \$0.000000
34	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Automatic Transmission Fluids - "F" Type (Ford), 55 Gallon Drum Brand: United Grade: ATF-F Product #: 13140 Pkg Type: Steel Drum Recycled Oil Content: 0	\$346.500000 \$0.000000
35	0.00000	PAIL	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Automatic Transmission Fluids - "F"Ring Type (Ford), 5 Gallon Pails Brand: United Grade: ATF-F Product #: 3140 Pkg Type: Plastic Pail Recycled Oil Content: 0	\$34.500000 \$0.000000
37	0.00000	KEG	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Grease Multi Purpose And Wheel Bearing Grease Used For General Automotive And Truck Lubrication. Suitable For Bearings On Cars Equipped With Disc Brakes. Thickening Agent, Lithium, Grade Nlgi No. 2, Dropping Point (Melting) Above 500 Degrees Farenheit. 120 Lb. Keg Brand: United Grade: NLGI 2 Product #: 2339 Pkg Type: Steel Keg Recycled Oil Content: 0	\$229.200000 \$0.000000



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38	0.00000	PAIL	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Multi Purpose And Wheel Bearing Grease Used For General Automotive And Truck Lubrication. Suitable For Bearings On Cars Equipped With Disc Brakes. Thickening Agent, Lithium, Grade Nlgl No. 2, Dropping Point (Melting) Above 500 Degrees Farenheit. (35# Pail) Brand: United Grade: NLGI 2 Product #: 2339 Pkg Type: Plastic Pail Recycled Oil Content: 0	\$66.850000 \$0.000000
39	0.00000	CASE	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Multi Purpose And Wheel Bearing Grease Used For General Automotive And Truck Lubrication. Suitable For Bearings On Cars Equipped With Disc Brakes. Thickening Agent, Lithium, Grade Nlgi No. 2 Dropping Point (Melting) Above 500 Degrees Farenheit. 14-1/2 Oz. Cartridge, Brand: United Grade: NLGI 2 Product #: 2339 Pkg Type: 40 tubes 4 / 10pk Recycled Oil Content: 0	\$84.400000 \$0.000000
40	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Steam-Turbine Oil, Iso-32, Premium, Rust, And Oxidation Inhibited, Foam Depressant (55 Gal. Drum. Brand: United Grade: ISO 32 Product #: 3053 Pkg Type: Steel Drum Recycled Oil Content: 0	\$253.550000 \$0.000000
41	0.00000	DRUM	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Transdraulic Fluid, Universal Tractor Fluid, (55 Gal. drum). Brand: United Grade: UTF Product #: 3680 Pkg Type: Steel Drum Recycled Oil Content: 0	\$326.150000 \$0.000000
42	0.00000	PAIL	40531 Lubricants, Industrial Type (Incl. Biodegradable Type) Transdraulic Fluid, Universal Tractor Fluid, (5 Gal. Pails). Brand: United Grade: UTF Product #: 3680 Pkg Type: Plastic Pail Recycled Oil Content: 0	\$32.650000 \$0.000000

All Drum Deposit: NA



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TERMS AND CONDITIONS

Incorporation

The Request for Proposal and/or bid documents for this project and the vendor's proposal in response to the RFP or Bid together with any clarifications, attachments, appendices, or amendments of the State or the Vendor are incorporated into this Contract by reference as if fully set forth in this Contract.

Remedies upon Default

In any case where the vendor has failed to deliver or has delivered non-conforming goods and/or services, the State shall provide a cure notice. The notice to cure shall state the maximum length of time the vendor has to cure. If after the time period stated in the notice to cure has passed, the vendor continues to be in default, the State may procure goods and/or services in substitution from another source and charge the difference between the contracted price and the market price to the defaulting vendor. The State's Attorney General shall be requested to make collection from the defaulting vendor.

Force Majeure

Force majeure includes acts of God, war, civil disturbance and any other causes which are beyond the control and anticipation of the party affected and which, by the exercise of reasonable diligence, the party was unable to anticipate or prevent. These provisions of force majeure also apply to subcontractors or suppliers of the Vendor. Force majeure does not include financial difficulties of the Vendor or any associated company of the Vendor, or claims or court orders that restrict the Vendor's ability to deliver the goods or services contemplated by this Agreement. Neither the Vendor nor the State shall be liable to the other for any delay or failure of performance of this Agreement caused by a force majeure, and not as a result of the fault or negligence of a party.

Subcontractors

The successful vendor shall be responsible for all acts and performance of any subcontractor or secondary supplier that the successful vendor may engage for the completion of any contract with the State. A delay that results from a subcontractor's conduct, negligence or failure to perform shall not exempt the vendor from default remedies. The successful vendor shall be responsible for payment to all subcontractors and all other third parties.

Termination-Non-Appropriation

Notwithstanding any other provision of this contract, if funds anticipated for the continued fulfillment of this contract are at any time not forthcoming or insufficient, either through the failure of the State to appropriate funds, discontinuance or material alteration of the program for which funds were provided, then the State shall have the right to terminate this contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding, discontinuance or program alteration.

Immunity of State/Fed Agencies

The vendor shall defend and hold harmless the State and Federal funding source for the State of Iowa from liability arising from the vendor's performance of this contract and the vendor's activities with subcontracted and all other third parties.

Assignment

Vendors may not assign contracts or purchase orders to any party (including financial institutions) without written permission of the General Services Enterprise - Purchasing.

Anti-Trust Assignment

For good cause and as consideration for executing this purchase order, the vendor, through its duly authorized agent, conveys, sells, assigns, and transfers to the State of Iowa all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States and the State of Iowa, relating to the particular goods or services purchased or acquired by the State of Iowa pursuant to the using State of Iowa agency.

Delivery and Acceptance

When an award has been made to a vendor and the purchase order issued, deliveries are to be made in the following manner.

- A. Deliveries - All deliveries are to be made only to the point specified on the purchase order. If delivery is made to any other point, it shall be the responsibility of the vendor to promptly reship to the correct location. Failure to deliver procured goods on time may result in cancellation of an order or termination of a contract at the option of the State.
- B. Delivery Charges - All delivery charges should be to the account of the vendor whenever possible. If not, all delivery charges should be prepaid by vendor and added to the invoice.
- C. Notice of Rejection - The nature of any rejections of a shipment, based on apparent deficiencies disclosed by ordinary methods of inspection, will be given by the receiving agency to the vendor and carrier within a reasonable time after delivery of the item, with a copy of this notice to the General Services Enterprise - Purchasing. Notice of latent deficiencies which would make items unsatisfactory for the purpose intended may be given by the State of Iowa at any time after acceptance.

Delivery and Acceptance (cont)

- D. Disposition of Rejected item - The vendor must remove at the vendor's expense any item rejected by the State. If the vendor fails to remove that rejected item, the State may dispose of the item by offering the same for sale, deduct any accrued expense and remit the balance to the vendor.
- E. Testing After Delivery - Laboratory analysis of an item or other means of testing may be required after delivery. In such cases, vendors will be notified in writing that a special test is being made and that payment will be withheld until completion of the testing process.

Title to Goods

The vendor warrants that the goods purchased hereunder are free from all liens, claims or encumbrances.

Indemnification

To the extent that goods are not manufactured in accordance with the State's design, the vendor shall defend, indemnify and hold harmless the State of Iowa, the State's assignees, and other users of the goods from and against any claim of infringement of any Letter Patent, Trade Names, Trademark, Copyright or Trade Secrets by reason of sale or use of any articles purchased hereunder. The State shall promptly notify the vendor of any such claim.

Nondiscrimination

The vendor is subject to and must comply with all federal and state requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.

Warranty

The vendor expressly warrants that all goods supplied shall be merchantable in accordance with the Uniform Commercial Code, Section 2-314 and the Iowa Code, Section 554.2314.

Taxes



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The State of Iowa is exempt from the payment of Iowa sales tax, motor vehicle fuel tax and any other Iowa tax that may be applied to a specified commodity and/or service. Contractors performing construction activities are required to pay state sales tax on the cost of materials. The Iowa Department of Revenue exemption letter will be furnished to a vendor upon request.

Hazardous Material

All packaging, transportation, and handling of hazardous materials shall be in accordance with applicable federal and state regulations including, but not limited to, the Material Safety Data Sheet provision of O.S.H.A. Hazard Communication Standard 29CFR 1910.1200, and Iowa Administrative Code, Chapter 567.

Public Records

The laws of the State of Iowa require procurement records to be made public unless exempted by the Code of Iowa.

Miscellaneous

The terms and provisions of this contract shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this contract shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. If however, jurisdiction is not proper in Polk County District Court, the action shall only be brought in the United States District Court for the Southern District of Iowa, Central Division, providing that jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability, which may be available to the State of Iowa.

If any provision of this contract is held to be invalid or unenforceable, the remainder shall be valid and enforceable.

Records Retention

The vendor shall maintain books, records, and documents which sufficiently and properly document and calculate all charges billed to the State of Iowa throughout the term of this Agreement for a period of at least five (5) years following the date of final payment or completion of any required audit, whichever is later. The vendor shall at, no charge, permit the Auditor of the State of Iowa, or any authorized representative of the State (or where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government) to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records, or other records of the vendor relating to orders, invoices, or payments documentation or materials pertaining to this Agreement.

Independent Contractor

The vendor is an independent contractor performing services for the State of Iowa, and as such shall not hold itself out as an employee or agent of the State.

Performance Monitoring

For all service contracts, the requirements of Iowa Code sections 8.47 shall be incorporated into final terms and conditions of the contract.

N30

NET 30 DAYS